

I'm not robot!

Phlebotomist provides accurate and timely collection and receiving of specimens for all patients in accordance with medical center and laboratory policies and procedures and Federal/State regulations. To write an effective phlebotomist job description, begin by listing detailed duties, responsibilities and expectations. We have included phlebotomist job description templates that you can modify and use. Sample responsibilities for this position include: Performing laboratory computer operations Complete laboratory computer operations Drawing blood from patients in the hospital Assembling equipment, such as tourniquet, needles, disposable containers for needles, blood collection devices, gauze, cotton, and alcohol on work tray, according to requirements for specified tests or procedures Performing other responsibilities as required Visit various nursing homes and facilities Work with sensitive patient cases in a confident manner Draw blood from patients in the hospital Maintaining safe, secure, and healthy work environment by following standards and procedures and complying with legal regulations Verifying or recording identity of patient or donor and converses with patient or donor Phlebotomist Qualifications Qualifications for a job description may include education, certification, and experience. List any licenses or certifications required by the position: DOT, BLS, ASCP, EKG, HS, CPR Typically a job would require a certain level of education. Employers hiring for the phlebotomist job most commonly would prefer for their future employee to have a relevant degree such as High School and Associate Degree in Guidance, Education, Phlebotomy, Medical, Anatomy, Medical Terminology, Ministry, Teaching, Drawing, Biological Sciences Desired skills for phlebotomist include: Supplies and quality control General facts and information Standardized work routines and methods Experience working with state and federal healthcare regulations Occurrence reporting system Desired experience for phlebotomist includes: Performing a variety of routine blood drawing procedures using standard techniques and equipment Handling EKG, urine analysis, blood testing Performs with confidence, both the forensic and clinical specimen collection Organizing the schedule for the Phlebotomists, collecting timesheets and assisting the supervisor with other administrative duties Assemble equipment, such as tourniquet, needles, disposable containers for needles, blood collection devices, gauze, cotton, and alcohol on work tray Meet and follow requirements for specified tests or procedures Phlebotomist Examples Our growing company is hiring for a phlebotomist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent. Responsibilities for phlebotomist Draw blood from patients in the busy clinic Drawing blood from patients Assembling equipment, such as tourniquet, needles, disposable containers for needles, blood collection devices, gauze, cotton, and alcohol , according to requirements for specified tests or procedures Maintain a safe, secure, and healthy work environment Comply with legal regulations Verifies or records identity of patient or donor Perform a variety of blood-drawing procedures Handle EKG, urine analysis, blood testing, and Sed rates Perform a variety of routine blood drawing procedures Handle EKGs Qualifications for phlebotomist Complete urine analysis Perform blood testing and Sed Rates Organize Phlebotomist schedules Collect timesheets Assist supervisor with other administrative duties Draw blood from patients Our company is growing rapidly and is searching for experienced candidates for the position of phlebotomist. To join our growing team, please review the list of responsibilities and qualifications. Responsibilities for phlebotomist Draw blood from children and adults Be available during duration of single patient assignments Label and document blood specimens Test blood samples to screen donors Adhere to requirements for specified tests or procedures Draw and test blood samples to screen donors at blood bank Perform and secure bleeding time tests, blood cultures, blood collection sampling, and handling Communicate all tests results to physicians or other personnel in accordance with established procedures Record documentation and recordkeeping of all work performed Communicate with patients regarding the procedure(s) being performed Qualifications for phlebotomist Ensure and maintain an adequate inventory of all necessary supplies, including medical equipment, forms and other inventory Ensure that all specimen requirements are met at the time of collection and maintain their integrity at all times Greet and register patients arriving for procedures, other services or care Answer telephones and perform other clerical functions related to the department Perform venipuncture and finger sticks utilizing aseptic techniques compliant with the company's procedures and general clinical standards to obtain patient blood specimens Perform and secure bleeding time tests, blood cultures, blood collection and sampling Our growing company is hiring for a phlebotomist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience. Responsibilities for phlebotomist Schedule follow-up appointments, procedures and/or results Complete or assist in the completion of various patient forms such as insurance claim, worker's compensation and other similar forms Ensure and maintain an adequate inventory of all necessary supplies Drawing blood from patients in their home for laboratories Organize documentation and recordkeeping of all work performed Preparing equipment to collect blood products efficiently Cleaning and sterilizing equipment, instruments, and work area Conducting designated laboratory testing Performing veni-puncture, arterial, and capillary punctures on patients Identifying and labeling specimens Qualifications for phlebotomist Experience taking vitals and drawing blood This position is primarily mobile in nature The average amount of lifting is 10 pounds with occasional carrying of objects up to 20 pounds Sitting for short periods of time, the ability to file, move records, laboratory supplies, perform venipuncture, and move charts also requires bending and stooping One year of phlebotomy experience required Assisting in the care of the donor prior to, during, and after donation Our company is growing rapidly and is looking to fill the role of phlebotomist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume. Responsibilities for phlebotomist Allocating urine specimens Performing bleeding time tests and urine dipstick tests Performing sweat chloride collection procedure or Drug of Abuse urine collection procedure Entering laboratory data into the computer system Obtains and processes specimens for laboratory testing according to department/section policy and procedures, collection of nasal swabs Responds appropriately to calls Under the general supervision of the Director of Laboratory Services, the Phlebotomist is responsible for collecting blood samples and obtaining other specimens for ordered diagnostic studies Utilizes specialized knowledge and skills in the collection of laboratory samples and general duties Transports specimens to the Laboratory in a timely manner using appropriate precautions Knowledgeable of computer functions and is able to add or cancel a test, receive specimens, print labels is able to find specimen requirements or send-out information in the system Qualifications for phlebotomist One to two years experience as a phlebotomist, certified medical assistant, or EMT is required Experience performing phlebotomy must be clearly listed on application in order to be considered Computer literate with Windows Applications, HMS, AS400 desirable Ability to perform work that requires occasional stooping, squatting, pushing, pulling, climbing, overhead lifting On the job training or previous experience preferred Must have the ability to collect samples from age specific populations Our company is growing rapidly and is looking to fill the role of phlebotomist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume. Responsibilities for phlebotomist Prints outstanding reports regularly during the shift and at the end of each shift Maintains adequate inventory and put away supplies Demonstrates knowledge and skills necessary to collect specimens from patients serviced in relation to growth and development over the life span to identify their requirements relative to age-specific needs Proficient in techniques for obtaining blood from hard to stick patients, new born babies and obtaining samples with special requirements Communicates effectively with patients, physicians, personnel, and other personnel in the hospital to fulfill position responsibilities Follows all established procedures for the collection of specimens to ensure accurate testing results Maintains appropriate technical and organizational skills in order to meet time commitments and provide for staff and patient safety Skilled in all collection procedures (blood cultures, bleeding times) Answers the telephone according to the laboratory protocol and using proper telephone etiquette Provides information to laboratory clients in a professional and courteous manner Qualifications for phlebotomist Must have two years of full time experience if no phlebotomy program completed Must have 6 months experience if phlebotomy program completed Previous experience as phlebotomist Phlebotomist (ASCP) certification "preferred" Greets patients, reviews lab request form, and confirms that patient has met dietary requirements for prescribed test Collects blood samples using venipuncture or capillary puncture safely, affixes labels on specimens, efficiently and accurately, following all standard guidelines Related Job Descriptions

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